REEDSAFE

incorporating

Sprowston Portable Appliance Testing

Member of the Federation of Small Businesses

NEW EQUIPMENT REGISTER

This page should be used to list any new appliances brought into the business. To show due diligence, a competent person should visually inspect the new appliance to confirm it is safe & suitable for use. If at any point you are unsure of the safety or suitability of the equipment for its intended use or proposed location, it is advised that you quarantine the appliance and either check with the manufacturer or contact REEDSAFE for free advice and guidance.
Items listed on this form will be fully tested during your next annual visit.
Kevin Reed. 01603 409629 or 07818 038 049 or visit www.reedsafe.co.uk/newkit.html

Date of purchase	Description of new equipment inc. Make, Model & Serial if possible	Location to be used.	Visual Check	Initial & Date